

Minutes
SHEBOYGAN TRANSIT COMMISSION
Tuesday, January 24, 2012 at 5:00 p.m.
City Hall – 3rd Floor Conference Room

Members: Lee Montemayor, Chair; Ald. Jean Kittelson, Vice-Chair; Mayor Bob Ryan;
Ald. James Bohren; Ald. Don Hammond; Todd Wolf, Chief Domagalski; Chad
Pelishek; Traci Robinson, (ex-officio member)

Others in Attendance: Ann Koeller, Administrative Assistant

Absent/Excused: Ald. James Bohren; Ald. Jean Kittelson

1. *Call to order*

5:15 PM

2. *Pledge of Allegiance*

3. *Approval of the minutes from the December 20, 2011 meeting.*

Commissioner Todd Wolf motioned to approve the minutes as presented. Ald. Don Hammond seconded the motion. All ayes, motioned approved unanimously.

4. *Public Input (time limits are at the discretion of the Transit Commission)*

None.

5. *Transit and Parking Monthly Reports*

*Transit: Year to date, transit ridership increased 6.3%. Revenue increased 5.9%
Metro Connection provided 3,923 passenger trips for the month of December, 56,712 for the
year.*

Parking is tracking as expected.

*Persons with disabilities who need accommodations to attend this meeting should contact
Shoreline Metro, 608 S. Commerce Street, 920.459.3285*

6. Ald. Don Hammond motioned to convene in closed session for the item below under the exemption Sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Mayor Bob Ryan seconded the motion. All ayes, motion approved unanimously.

Session closed.

Return to open session

7. Personal assignments and salaries related to departmental reorganization.

Ald. Don Hammond motioned to adopt the following changes as presented:

- Ann Koeller: Job title changed to Confidential Secretary. Wage increase to \$22.26. Grade increase to 6. Effective January 25, 2012.
- Joan Mueller: Job title to Lead Scheduler/Dispatcher. Wage increase to \$16.13. Grade increase to 3. Effective January 25, 2012.

Fill the following positions:

- Metro Connection/Parking Utility Supervisor. Non-represented position. Annual salary set at \$61,050. Grade 7.
- Full-Time Parking Utility Maintenance person. Non-represented position. Hourly rate set at \$17.25. Grade 3.
- Full-Time Dispatcher/Office Assistant. Non-represented position. Hourly rate set at \$14.67. Grade 2.

Commissioner Todd Wolf seconded the motion. All ayes, motion approved unanimously.

8. Other business

9. Next meeting date: Monday, February 20, 2012.

10. Commissioner Todd Wolf motioned to adjourn meeting. Ald. Don Hammond seconded the motion. All ayes, motion approved unanimously.

Meeting Adjourned.

Respectfully Submitted by:

*Ann Koeller
Administrative Assistant*